Hull Collaborative Academy Trust
Allergy Safety Policy

Produced by	Paul Higgins, Head of Estates
Approved by	Trustees – Full Trust Board
Date approved	TBC
Review date	September 2027, or sooner if necessary
Related Trust policies	• Critical Incident Plan • Child Protection • Complaints • Educational Visits • Health & Safety • Intimate Care • Medical Needs • Physical Intervention • Staff Code of Conduct • Whistleblowing
Related national guidance	See section 2.0
Availability	Accessible via the Trust's website and SharePoint

HCAT Policy Summary	
Policy Key Information	**Other Information**
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Contents

1.0 Aims 3
2.0 Legislation and guidance 3
3.0 Roles and responsibilities 3
4.0 Assessing risk 6
5.0 Managing risk 6
6.0 Procedures for handling an allergic reaction 7
7.0 Adrenaline auto-injectors (AAI's) 8
8.0 Training 10
9.0 Links with other policies 10
10.0 Appendix 1 11
11.0 Appendix 2 12
12.0 Appendix 3 13

12.0 Appendix 4 16
13.0 Appendix 5 22
14.0 Appendix 6 24

Allergy Safety Policy - September 2026

Hull Collaborative Academy Trust's mission statement is 'Children First'. This is central to the organisation's vision, ethos and culture and informs every decision we make.

1.0 Aims

This policy aims to ensure that:

- The Trust and its schools understand, implement and comply with Benedict's Law, as introduced through the Children's Wellbeing and Schools Act 2026 and supported by the Department for Education's statutory guidance, *Allergy Safety in Schools* (July 2026).
- Set out the (Trust) school's approach to allergy management, including reducing the risk of exposure and the procedures in place in case of allergic reaction
- Make clear how our school's support pupils with allergies to ensure their safety, wellbeing and inclusion
- Promote and maintain allergy awareness among the school community
- Identify the communication requirements between parents, school, staff and catering providers.

2.0 Legislation and guidance

This policy is based on the Department for Education (DfE)'s guidance on allergies in schools and supporting pupils with medical conditions at school, the Department of Health and Social Care's guidance on using emergency adrenaline auto-injectors in schools, and the following legislation:

- The Food Information Regulations 2014
- The Food Information (Amendment) (England) Regulations 2019

3.0 Roles and responsibilities

We take a whole-school (Trust-wide) approach to allergy awareness.

3.1 Allergy Lead

The nominated allergy lead is *Lizzie Boyes*

They're responsible for:

- Promoting and maintaining allergy awareness across the school community.
- Ensuring Allergy policies are kept up to date in line with changing need of pupil cohort and legislative amendments.
- Ensuring there are processes, procedures and nominated staff to ensure the effective record keeping, risk management and communication of student allergies.

3.2 Student Needs Medical Admin

- The *Collingwood Primary School* Student Needs Medical Admin is Sarah Smith
- Recording and collating allergy and special dietary information for all relevant pupils in conjunction with the administrative team responsible for student records.

Ensuring:

- All allergy information is up to date and readily available to relevant members of staff.

- All pupils with allergies have an allergy action plan completed by a medical professional.
- Ensure the pupils allergy action plan is included as part of the pupils Individual Health Plan (IHP).
- All staff receive an appropriate level of allergy training.
- All staff are aware of the school's policy and procedures regarding allergies.
- Relevant staff are aware of what activities need an allergy risk assessment.
- Keeping stock of the school's adrenaline auto-injectors (AAIs) for individuals and for general use in the event of an emergency.
- Liaising with the school catering provider's nutritionist and parents to ensure that appropriate pupil meal plans are implemented where necessary.
- Operationalising the Allergy Safety Policy.
- Co-ordinating the paperwork and information from families.
- Co-ordinating medication with families.
- Checking all – including spare – adrenaline auto-injectors (AAI's) are in date.
- Any other appropriate tasks delegated by the allergy lead.

3.3 Teaching and support staff

All teaching and support staff are responsible for:

- Promoting and maintaining allergy awareness among pupils.
- Maintaining awareness of our Allergy Safety Policy and procedures.
- Being able to recognise the signs of severe allergic reactions and anaphylaxis.
- Undertaking appropriate allergy awareness training as required.
- Being aware of specific pupils with allergies in their care.
- Carefully considering the use of food or other potential allergens in lesson and activity planning.
- Ensuring the wellbeing and inclusion of pupils with allergies.
- Making the Student Medical Needs HLTA aware of any severe allergies they are aware of.

3.4 Parents/carers

Parents/carers are responsible for:

- Being aware of the school's (Trust) Allergy Safety Policy.
- Providing the school with up-to-date details of their child's medical needs, dietary requirements, and any history of allergies, reactions and anaphylaxis. Provide their child with 2 in-date AAI's and any other medication, including inhalers, antihistamine etc., and making sure these are replaced in a timely manner.
- Carefully consider the food they provide to their child as packed lunches and snacks, trying to limit the number of allergens included.
- Follow the school's guidance on food brought in to be shared.
- Update the school on any changes to their child's condition.

3.5 Pupils with allergies

These pupils are responsible for:

- Where possible, being aware of their allergens and the risks they pose.
- Where possible, understanding how and when to use their adrenaline auto-injector.
- If age-appropriate and cognitively appropriate, carrying their adrenaline auto-injector on their person and only using it for its intended purpose.

3.6 Administration Team

The administration team of the school are responsible for:

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- Collecting information from parents regarding pupil allergies, intolerances and other dietary requirements via the Allergy/Intolerance and Dietary Requirements form (Appendix 3). Provide reports for the school's catering requirements regarding pupil allergies, intolerances and other dietary requirements to the Catering Manager within the Trust's Shared Services Central Team.

4.0 Assessing risk

The school will conduct a risk assessment (Appendix 4) for any pupil at risk of anaphylaxis taking part in:

- Lessons such as food technology.
- Science experiments involving foods.
- Crafts using food packaging.
- Off-site events and school trips.
- Any other activities involving animals or food, such as animal handling experiences or baking.

A risk assessment for any pupil at risk of an allergic reaction will also be carried out where a visitor requires an assistance animal.

5.0 Managing risk

5.1 Hygiene procedures

- Pupils are reminded to wash their hands before and after eating.
- Sharing of food is not allowed.
- Pupils have their own water bottles.

5.2 Catering

The catering is provided through the catering staff employed centrally by the Trust and managed by the Catering Manager within the Trust's Shared Services Central Team. There is a requirement for the school's to provide safe food options to meet the dietary needs of pupils with allergies.

- Catering staff receive appropriate training and are able to identify pupils with allergies.
- School menus are available for parents/carers to view with ingredients clearly labelled.
- Where changes are made to school menus, the Catering Manager will make sure these continue to meet any special dietary needs of pupils.
- Food allergen information relating to the 'top 14' allergens is displayed on the packaging of all food products, allowing pupils and staff to make safer choices. Allergen information labelling will follow all legal requirements that apply to naming the food and listing ingredients, as outlined by the Food Standards Agency (FSA).
- Catering staff follow hygiene and allergy procedures when preparing food to avoid cross contamination.
- The Catering Manager, through their catering team, will ensure students with high-risk allergies are not served food stuffs that pose risk to identified individuals.
- The school admin staff will manage, update and provide the catering team at the school's with the list of high-risk allergy students with pictures to ensure they are able to keep them safe in line with the allergy risks, irrespective of staffing rotations and absences.

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5.3 Food restrictions

We acknowledge that it is impractical to enforce an allergen-free school, although our school lunch menus are always nut free. However, we would like to encourage pupils and staff to avoid certain high-risk foods to reduce the chances of someone experiencing a reaction. These foods include:

- Packaged nuts.
- Cereal, granola or chocolate bars containing nuts.
  Peanut butter or chocolate spreads containing nuts.
- Peanut-based sauces, such as satay.
- Sesame seeds and foods containing sesame seeds.

If a pupil brings these foods into school, they may be asked to eat them away from others to minimise the risk, or the food may be confiscated.

5.4 Insect bites/stings

When outdoors:

- Shoes should always be worn (other than planned activities)
- Food and drink should be covered.
- Those who have known allergies to bites and stings should have a risk assessment understood and implemented by supervising members of staff.
- Access to emergency medication should be readily available to trained members of supervising staff.

5.5 Animals

- All pupils will always wash hands after interacting with animals to avoid putting pupils with allergies at risk through later contact.
- Pupils with animal allergies will not interact with animals.
- Those who have known allergies to animals should have a risk assessment understood and implemented by supervising members of staff.
- Access to emergency medication should be readily available to trained members of supervising staff.

5.6 Support for mental health

Pupils with allergies will have additional support through:

- Pastoral care through supervising members of staff.
- Regular check-ins with the schools' medical teams.

5.7 Events and school trips

- For events, including ones that take place outside of the school, and school trips, no pupils with allergies will be excluded from taking part.
- The school will plan accordingly for all events and school trips, and arrange for the staff members involved to be aware of pupils' allergies and to have received adequate training.
- Those who have known allergies should have a risk assessment (Appendix 4) understood and implemented by supervising members of staff.
- Appropriate measures will be taken in line with the schools adrenaline auto-injector (AAI) protocols for off-site events and school trips (see section 7.5).

6.0 Procedures for handling an allergic reaction

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6.1 Register of pupils with adrenaline auto-injectors (AAI's)

- The school maintains a register of pupils who have been prescribed AAI's or where a doctor has provided a written plan recommending AAI's to be used in the event of anaphylaxis.

The register includes:

- Known allergens and risk factors for anaphylaxis.
- Whether a pupil has been prescribed AAI(s) (and if so, what type and dose).
- Where a pupil has been prescribed an AAI, whether parental consent has been given for use of the spare AAI, which may be different to the personal AAI prescribed for the pupil.
- A photograph of each pupil to allow a visual check to be made.
  The register is kept in the school's medical room, catering and food areas and on SharePoint. For those students with high risk factors associated with allergies the individual emergency medicine administration plan will be kept with the emergency medication. This will ensure it can be checked quickly by any member of staff as part of initiating an emergency response.

6.2 Allergic reaction procedures

- As part of the whole-school awareness approach to allergies, all appropriate staff are trained in the school's allergic reaction procedure, and to recognise the signs of anaphylaxis and respond appropriately.
- Staff are trained in the administration of AAIs to minimise delays in pupil's receiving adrenaline in an emergency.
- If a pupil has an allergic reaction, the staff member will initiate the school's emergency response plan, following the pupil's allergy action plan.
- If an AAI needs to be administered, a member of staff will use the pupil's own AAI, or if it is not available, one provided by the school.
- If the pupil has no allergy action plan, as part of their Individual Health Plan, staff will follow the school's procedures on responding to an allergy and, if needed, the school's normal emergency procedures.
- A school AAI device will be used instead of the pupil's own AAI device if:
  - Medical authorisation and written parental consent have been provided, or
  - The pupil's own prescribed AAI(s) are not immediately available (for example, because they are broken, out-of-date, have misfired or been wrongly administered)
- If a pupil needs to be taken to hospital, staff will stay with the pupil until the parent/carer arrives or accompany the pupil to hospital by ambulance.
- If the allergic reaction is mild (e.g. skin rash, itching or sneezing), the pupil will be monitored and the parents/carers informed.

7.0 Adrenaline auto-injectors (AAI's)

7.1 Purchasing of AAI's (spares to be held by the school)

- The allergy lead is responsible for ensuring funding is available to facilitate the Student Needs Medical HLTA to buy AAIs and ensuring they are stored according to the guidance.
- Where the AAIs will be sourced (i.e. a local pharmacy).
- The quantity of AAIs required.
- Which brand(s) of AAI are purchased (schools are recommended to buy a single brand to avoid confusion).
- The dosage required (based on Resuscitation Council UK's age-based criteria - See pages 11 and 12 of the the guidance)

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7.2 Storage (of both spare and prescribed AAIs)

The allergy lead will make sure all AAIs are:

- Stored at room temperature (in line with manufacturer's guidelines), protected from direct sunlight and extremes of temperature.
- Kept in a safe and suitably central location to which all staff have access at all times but is out of the reach and sight of children.
- Prescribed AAI's are kept with the child and carried by the supervising member of staff in close proximity to the student.
- **Not** locked away, but accessible and available for use at all times.
- **Not** located more than 5 minutes away from where they may be needed.
- Spare AAIs will be kept separate from any pupil's own prescribed AAI and clearly labelled to avoid confusion.

7.3 Maintenance (AAI's purchased and held by the school)

A nominated individual/s at the school will be responsible for checking monthly that:

- The AAI's are present and in date.
- Replacement AAI's are obtained when the expiry date is near.
- Keep a written or electronic record of inspections, usage, disposal and replacements.

7.4 Disposal

AAI's can only be used once. Once an AAI has been used, it will be disposed of in line with the manufacturer's instructions in the yellow medica waste/ disposal bins. This must be recorded – see Point 7.3.

7.5 Use of AAI's off school premises

- Pupils at risk of anaphylaxis who are able to administer their own AAI's should carry their own AAI with them on school trips and off-site events – *This is age dependent.*
- Pupils who are not able to administer their own AAI will have a nominated member of staff to carry the AAI and administer them when required.
- The spare AAI's provided by the school, which form part of the 'emergency anaphylaxis kit' - see Point 7.6, should be included with the first aid kit that must be taken on all school trips.

7.6 Emergency anaphylaxis kit

The school holds an emergency anaphylaxis kit. This includes:

- Spare AAI's
- Instructions for the use of AAI's
- Instructions on storage
- Manufacturer's information
- A checklist of injectors, identified by batch number and expiry date with monthly checks recorded
- A note of arrangements for replacing injectors
- A list of pupils to whom the AAI can be administered
- A record of when AAI's have been administered

8.0 Training

The school is committed to training all staff in allergy response. This includes:

- How to reduce and prevent the risk of allergic reactions.
- How to spot the signs of allergic reactions (including anaphylaxis).
- The importance of acting quickly in the case of anaphylaxis.
- Where AAI's are kept on the school site, and how to access them.
- How to administer AAI's.
- The wellbeing and inclusion implications of allergies.

Training will be carried out annually by the Pupil Needs Medical HLTA in conjunction with the allergy lead.

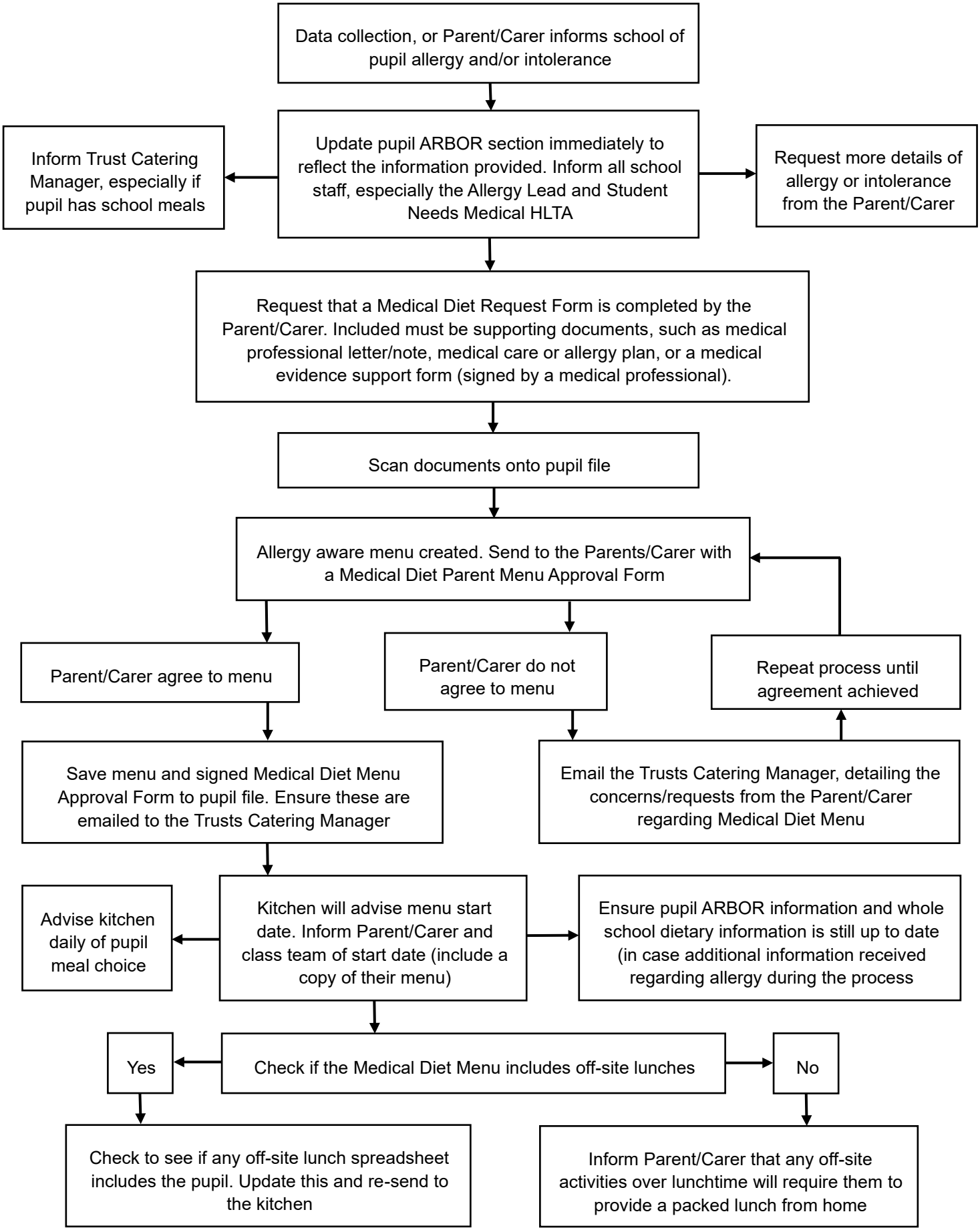
9.0 Links with other policies

This policy is linked to the following HCAT policies and procedures:

- Health & Safety Policy
- Supporting Pupils with Medical Conditions Policy • First Aid Policy

10.0 Appendix 1

Allergy/Intolerance/Dietary Requirements Management Flowchart



11.0 Appendix 2

The Management System

Category	Dietary Needs
1	**Pupils with severe allergies requiring emergency treatment and/or emergency rescue medication.**
2	**Pupils who have mild to moderate allergies.**
3	**Pupils who have food intolerances.**
4	**Pupils with dietary preferences based on religious/ethical beliefs.**
5	**Pupils who have dietary preferences.**

12.0 Appendix 3

ALLERGY AND INTOLERANCE NOTIFICATION FORM

Pupil Name: Class:

What is an allergy?

Allergies occur when the body's immune system reacts to a substance as though it is harmful. It causes a release of histamine and other substances into the body. A reaction usually occurs within a few minutes of eating the offending food. In severe cases, allergic reactions can be life threatening.

What is an intolerance?

A food intolerance is a difficulty digesting certain foods and have an unpleasant physical reaction e.g. bloating and tummy pain. The symptoms usually occur a few hours after eating the food. A child might only need to have eaten a small amount to have a reaction.

Please tick the relevant boxes below:

Substance	Allergy	Intolerance
Celery		
Cereals containing gluten		
Crustaceans (e.g. shrimp, lobster etc)		
Eggs		
Fish		
Lupin		

Milk/Dairy Products		
Molluscs		
Mustard		
Nuts		
Sesame		
Soya		
Sulphites		
Tree Nuts		
Any other food/drink - please state:		

Dietary Preferences - please tick the relevant boxes below:

Vegan	
Vegetarian	
Pescatarian	
Halal	
Kosher	
No Halal	
No Beef	
No Pork	
No Gelatine	
Other – State:	

Parent/Carer Name: ……..

Signature: ……

Date: ……

If your child has no known food allergies/intolerances

If your child has no known food allergies/intolerances, please sign the below declaration:

I (insert name) ……. declare that my child

(insert name) ……... has no known food allergies or intolerances.

I will also update the school immediately if my child develops a food allergy/ intolerance.

Signed ……...

Date ……

12.0 Appendix 4

Allergy Management Risk Assessment for Individual Pupils

This form should be completed by the school in liaison with the Parents/Carer and the pupil if appropriate. It should be shared with everyone who has contact with the pupil. It should be read alongside the pupils Individual Health Plan (IHP) that has been produced by the Allergy Lead. A whole school approach is recommended in the management of allergy which would involve all staff to have awareness training in addition to key staff having adrenaline autoinjector (AAI) training.

Child/Young person: Click or tap here to enter text.	**Date of Birth:** Click or tap here to enter text.
Setting/School: Click or tap here to enter text.	**Higher Level Teaching Assistant/Key Worker**: Click or tap here to enter text.
Allergies: Click or tap here to enter text. Are reactions: **Ingestion** Click or tap here to enter text. **Direct contact**: Click or tap here to enter text. **Indirect contact**: Click or tap here to enter text.	
G.P: Name: Click or tap here to enter text. Phone number: Click or tap here to enter text.	**Clinic/Hospital:** Name: Click or tap here to enter text. Phone number: Click or tap here to enter text.
Date: Click or tap here to enter text.	**Review date:** Click or tap here to enter text.
Who is responsible for providing support in school: Click or tap here to enter text.	
People involved in writing this plan: Click or tap here to enter text.	

Signatures:

Headteacher: Date: Click or tap here to enter text.

Office Manager : Date: Click or tap here to enter text.

Young person: Date: Click or tap here to enter text.

I give permission for this risk assessment to be shared with anyone who needs this information to keep my child/young person safe.
I give permission for my child's photograph to be displayed sensitively to keep my child safe.
I give permission for the school's 'spare' AAI to be used on my child in an emergency where anaphylaxis is suspected.

Parents: Date: Click or tap here to enter text.

Complete this risk assessment in discussion with the parent/guardian, student if appropriate and medical professional if available. Consider all situations that the student may be in and agree control measures. Use the risk analysis tool at the end of the document to assess probability and impact producing further control measures if necessary. This is intended to be dynamic document and should be updated annually or after an incident or near miss.

Can the student recognise a reaction for themselves?

What have been the symptoms of previous reactions?

What are the hazards for each activity?	What are you already doing to control the risks?	Probability	Impact
Medication:			
Storage: • Location of students medication • Location of generic 'spare' AAI			
Food and drink:			

Break time snacks including drinks			
Lunch time: • Hot meals • Sandwiches • Drinks			

Events involving food: • Cake sales • Parties • PTA events • Drinks			
Celebrations: e.g. • Birthdays • Easter • Christmas			
Curriculum activities:			
Cooking:			

Creative activities: e.g. • Modelling dough • Papier-mâché • Clean carboard (avoid egg cartons, milk cartons or cereal boxes) • Pasta • Latex-free collages			
Music: • Instrument sharing (cross contamination issue)			
Science activities:			
PE: • Indoor • Outdoor			
Playtime: • Playground • Field			
Offsite activities:			

• Curriculum visitors • Day trips • Residential visits • Sporting fixtures			
Other:			

This must be completed for any activity that is Medium with the aim of bringing the risk LOW. Activities that are High or Extreme must not happen unless action can be implemented to bring the risk down to LOW.				
Hazard	**What further action do you need to take to control the risk/s?**	**Who needs to carry out this action?**	**When is the action needed by?**	**Completed**

Consequence		**Minor**	**Moderate**	**Major**	**Critical**	**Catastrophic**
Likelihood	**Rare**	Low	Low	Low	Low	Low
	Unlikely	Low	Low	Medium	Medium	Medium
	Possible	Low	Medium	Medium	High	High
	Likely	Medium	Medium	High	High	Extreme
	Certain	Medium	Medium	High	Extreme	Extreme

Consequence	**Minor**	**Moderate**	**Major**	**Critical**	**Catastrophic**
This is the impact of the action being allowed to happen	No reaction	Non anaphylactic reaction	Emergency response required, ambulance and hospital	Emergency response required, ambulance and hospital	Fatal, Death

Likelihood	**Definition**
Rare	May occur in exceptional circumstances
Unlikely	Could occur in some circumstances - surprised if happened
Possible	Possible or likely to occur in most circumstances
Likely	Will occur in most circumstances
Certain	It is expected to occur - inevitable

13.0 Appendix 5

MEDICAL DIET REQUEST FORM

Please complete all parts of this request form in full or your application will not be processed. If you require assistance with understanding or completing this form, please contact the school for assistance.

If your child has a dietary requirement but does not require an adapted medical diet menu supported by the schools catering team, then there is no need to complete this request form.

Allergen reports, declaring the presence of the 14 mandatory Food Information regulations, allergens and nutrient counts (including carbohydrates, protein and fat) are available from the Trusts Catering Manager. Please ask the school's catering team should you require a copy.

Part A: Medical Diet Information (to be completed by the Parent/Carer)	
Child's First Name:	Child's Surname:
Child's Date of Birth:	Child's School Year Group:
Parent/Carer Name:	Parent/Carer Phone Number:
Parent/Carer Email:	
School Name:	
School Address:	Postcode:

Medical Diet (please tick all that apply):

☐ Celery ☐ Fish ☐ Mustard ☐ Soya

☐ Cereals containing Gluten ☐ Lupin ☐ Nuts ☐ Sulphites

☐ Crustaceans ☐ Milk ☐ Peanuts

☐ Eggs ☐ Molluscs ☐ Sesame

Other allergens:

☐ Bananas ☐ Coconuts ☐ Oranges ☐ Tomatoes

☐ Beans ☐ Kiwis ☐ Peas ☐ Pineapples

☐ Chickpeas ☐ Lentils ☐ Strawberries

Other Allergy or Other Food Requirement (please print below)

_____

_____

_____

☐ My child requires an autoinjector AAI (e.g. EpiPen) for their medical diet (please tick if this applies)

My child also requires their medical diet to be (please tick all the boxes that apply):

☐ Vegetarian ☐ Vegan ☐ Pork Free ☐ Beef Free ☐ Halal

Part B: Supporting Documentation (to be provided by the Parent/Carer)

1

I confirm that I am attaching medical evidence requested in Part A (please tick one or more as appropriate):

☐ Doctor/Dietitian Letter or note

☐ Other medical professional Letter or note

☐ Professional medical care or Allergy Action plan

☐ Medical Evidence Support Form

2

Please attach a recent colour passport style photo of your child for identification

PLEASE ATTACH PHOTO OF CHILD (STUDENT) HERE

Part C: Terms and Conditions

By completing this medical diet request form, parents/carers are consenting for an adapted medical diet menu to be prepared for their child and for their child to be identified as having a dietary requirement in accordance with the identification system operated at the school. The medical diet menu will continue until the school are notified in writing otherwise. You will receive a copy of the medical diet menu and are required to notify any discrepancies immediately.

The school can provide a jacket potato with a suitable topping from the date of receipt of a medical diet request until the date a medical diet menu has been confirmed for a child. Otherwise, pupils must provide a packed lunch meal as an interim measure.

The school reserve the right to decline a medical diet request if a risk assessment considers the medical risk too high, or the request process is not completed in full (for example; if sufficient medical evidence is provided). In these circumstances, the school may refuse to provide any diet to the student.

The school will process the personal data you have supplied in accordance with UK data protection legislation. We will keep this personal data for no longer than is necessary, and at most for 3 years after they leave the school named on this form.

Please read the school's (Trust's) full Allergy Policy via one of the following:

- Online - https://tobeconfirmed.co.uk
- Email – an electronic copy in PDF format
- Printed - paper copy – to be collected from the front office of the school by parent/carer

I consent to the school processing this personal data for the purpose of providing a medical diet and I confirm that I have read and understood the above.

Parent/Carer Name: ……..

Signature: ……

Date: ……

14.0 Appendix 6

MEDICAL DIET APPROVAL FORM

Please ensure that all sections of this approval form are completed in full. Incomplete forms may result in your application not being processed.

If you require assistance in understanding or completing this form, please contact the school, where staff will be happy to help.

Should your child's dietary requirements, allergies, or medical needs change at any time, it is the responsibility of the Parent/Carer to notify the school immediately in writing.

The School and Trust cannot accept responsibility or liability for any allergic reaction, medical episode, or other adverse consequence arising from changes to a pupil's dietary or allergy requirements that have not been communicated to the school (Trust).

Part A: Medical Diet Approval (to be completed by the Parent/Carer)	
Child's First Name:	Child's Surname:
Child's Date of Birth:	Child's School Year Group:
Parent/Carer Name:	Parent/Carer Phone Number:

Parent/Carer Email:	
School Name:	
School Address:	Postcode:

Part B: Terms and Conditions

By signing the Medical Diet Approval Form, parents/carers agree and consent for an adapted medical diet menu to be prepared for their child as identified on the Medical Diet Request Form they completed and submitted. The medical diet menu will continue until the school are notified in writing otherwise. You will receive a copy of the medical diet menu and are required to notify any discrepancies immediately.

The school reserve the right to decline a medical diet menu if a risk assessment considers the medical risk too high, or the request process is not completed in full (for example; if sufficient medical evidence is provided). In these circumstances, the school may refuse to provide any diet to the pupil.

The school will process the personal data you have supplied in accordance with UK data protection legislation. We will keep this personal data for no longer than is necessary, and at most for 3 years after they leave the school named on this form.

Please read the school's (Trust's) full Allergy Safety Policy via one of the following:

- Online - https://tobeconfirmed.co.uk
- Email – an electronic copy in PDF format
- Printed - paper copy – to be collected from the front office of the school by parent/carer

I consent to the school and Trust processing the personal data provided for the purpose of assessing and administering a medical diet for my child.

I confirm that the information supplied on the Medical Diet Request Form is accurate, complete, and up to date to the best of my knowledge.

I confirm that I have read, understood, and agree to the information and conditions set out above.

Parent/Carer Name: ……..

Signature: …… Date: ……..